



Job Description

Job Title: NewboRN Home Visiting Program – Nurse Home Visitor

Department: MCH – NewboRN Home Visiting Program

Location: Alachua County, FL

Employment Type: Full-Time

Salary: \$55,000 - \$60,000; plus benefits

Posting Closes: Open until filled

Apply: <https://tinyurl.com/WF1032>



JOB SUMMARY

The NewboRN Home Visiting Program (NHVP) is a universal home visiting program that is free and offered to all Alachua County women who give birth in Alachua County. Within a week after baby comes home from the hospital, a registered nurse will visit the family at home to complete a health assessment on mom and baby, provide education and support, and connect them to services and resources. The nurse home visitor is responsible for arranging the home visit, conducting the assessment and communicating to the Family Partner the ongoing needs of the family.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Plan and conduct home visits with families in compliance with the NHVP procedure manual
- Make referrals on behalf of families to needed resources and services in the community
- Collect, document and input client data in a timely and accurate manner according to program guidelines
- Follow up with participants' health care provider (i.e. obstetrician, pediatrician) as necessary
- Communicates family's needs with the NHVP family partner
- Conduct impact interviews with participating families
- Maintain client confidentiality and integrity in keeping with agency policies, practices, professional standards, and program requirements
- Participate in outreach activities to inform the community of the NHV program
- Collaborate with Connect and home visiting programs to connect families with ongoing home visiting
- Participate in required trainings, staff development and staff meetings
- Stay current with relevant maternal and infant health issues
- Maintain a professional demeanor in appearance, communication, and conduct
- Maintain RN licensure
- Perform all other duties as assigned and adhere to ongoing policies, program standards, and supervisory directives

QUALIFICATIONS

Education and Experience

- Current RN license (in good standing) required
- A bachelor's degree in nursing preferred
- Experience in maternal/child health nursing
- CLC or IBCLC preferred
- Experience with documenting in an electronic data system

- Bilingual or Spanish speaking experience desirable

Driving Requirements

- Must have a reliable vehicle
- Drive throughout assigned service area
- Possess a valid Florida Driver's License (required)
- A safe driving record is required (Driver's License background check will be conducted prior to offer of employment and will be conducted annually for organizational insurance purposes)

Other Requirements

- An FDLE background check may be required prior to offer of employment and may be conducted annually or as required at such times that are warranted and/or that external funders require such a check.
- Level II Background Check may be required prior to offer of employment and may be conducted annually or as required at such times that are warranted and/or that external funders require such a check.
- HIPAA and confidentiality training will be conducted upon hiring.
- Health screening as required by the hospital for credentialing.

WORKING CONDITIONS AND PHYSICAL DEMANDS

- Ability to stand, walk, bend, kneel, or reach for extended periods.
- Must be able to maintain stationary position for at least 25% of the time.
- Must be able to maintain a virtual work environment, if required.
- Must safeguard participant information and confidentiality.
- Must be able to occasionally move about inside the office to access file cabinets, copy machines, printers and front door.
- Must be able to consistently operate a computer and other office productivity machinery such as calculator, copy machine and printers.
- Must have the ability to communicate information and ideas so others will understand.
- Must have the ability to exchange accurate information with management and other employees in a timely manner.
- Must have the ability to observe details including inspecting, assessing and determining details/information.
- Must have the ability to focus and read forms and instructions for long periods of time.
- Must have the ability to bend, stretch and reach for items as needed.
- Must have the ability to walk short distances and climb stairs.
- Lifting up to 50 pounds.

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